



## **Application Process for Kings Pharmacy Community Residency**

### 1. Required Documents

- Letter of intent
- Curriculum Vitae
- Official transcript. *Transcripts should come directly from your school of pharmacy in a **sealed envelope**.*
- Three (3) recommendations using the **ASHP recommendation form** from:
  - An advanced pharmacy practice preceptor
  - A pharmacy employer
  - A pharmacy faculty member

*Recommendation forms must be sent directly by your reference. Letters of recommendation may also be included but are **optional**. All materials must be received no later than January 15<sup>th</sup>.*

#### **MAIL ALL DOCUMENTS TO:**

**Sweta Chawla, Pharm D, MS, CDE**

**Assistant Professor of Pharmacy Practice Arnold & Marie Schwartz College of Pharmacy Long Island University**

**75 DeKalb Avenue**

**Brooklyn, NY 11201**

**ALL DOCUMENTS MUST BE RECEIVED ON OR BEFORE JANUARY 15<sup>TH</sup>**

### 2. Required Status

- Must be a U.S. citizen or permanent resident. *Kings Pharmacy is unable sponsor foreign applicants at this time.*
- Doctor of Pharmacy degree or conferral of degree by start of residency (July 1<sup>st</sup>)

### 3. Ensure that you are eligible for licensure in the state of New York. You can review the requirements for licensure online at the [New York State Board of Pharmacy website](#).

- There are three parts to becoming licensed in New York State:
  - Part I: NAPLEX
  - Part II: MPJE
  - Part III: Compounding Exam
- The Part III/Compounding Exam is given in June. The application deadline for the exam is **April 1<sup>st</sup>**. **The Part I/NAPLEX application for licensure must also be submitted by the April 1<sup>st</sup> deadline.**
- Review courses are available for the Part III/Compounding Exam. Please visit <http://www.pharmacyboardreview.com/index.html> for more information.

### 4. Once all application materials have been received, we will begin contacting **selected** applicants for onsite interviews.

### 5. Please feel free to contact us via email if you have any questions about the application process. Email [Kingspharmacyresidency@gmail.com](mailto:Kingspharmacyresidency@gmail.com) with your questions.